



## CITY OF CAYCE

*MAYOR*  
ELISE PARTIN

*MAYOR PRO-TEM*  
JAMES E. JENKINS

*COUNCIL MEMBERS*  
TARA S. ALMOND  
PHIL CARTER  
EVA CORLEY

*CITY MANAGER*  
REBECCA VANCE

*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD

### CITY OF CAYCE Regular Council Meeting June 6, 2017

The June Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, and Director of Public Safety Byron Snellgrove were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

#### Call to Order

Mayor Partin called the meeting to order. Council Member Corley gave the invocation. Mayor Partin stated that the City likes to invite Veterans to lead the assembly in the Pledge of Allegiance before every regular Council Meeting. She stated that the City's Parks Manager, Mr. James Denny, was a United States Navy Veteran. Mr. Denny joined the Navy in May 24, 1984. He did his boot camp in Great Lakes, Illinois. Mr. Denny scored in the top 5% in A School (Seamen Apprenticeship School) and was given a choice of schools. He decided to become a Heavy Equipment Operator in the Seabees. He served one month on the USS Mar while waiting for his school to start in Gulf Port, Mississippi. Mr. Denny completed Equipment Operator Apprenticeship and participated in Desert Shield and Liberation of Kuwait during his 16 years of service.

#### Approval of Minutes

Council Member Almond stated that the May 2, 2017 Regular Council Meeting minutes incorrectly state that she was in attendance at that Council Meeting. Ms. Corder stated that she would correct them. Council Member Jenkins made a motion to approve the May 2, 2017 with the correction and the May 17, 2017 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

#### Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

## **Presentations and Proclamations**

### **A. Approval and Presentation of Resolution recognizing Ms. Inez Holmes Smith**

Mayor Partin stated that Ms. Inez Smith Holmes celebrated her 100<sup>th</sup> birthday on May 27, 2017. Council Member Jenkins made a motion to approve the Resolution recognizing Ms. Smith's centennial birthday. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **B. Presentation of Ambassador Award**

Mayor Partin stated that Council was presenting Mr. Dallas Craft with the City's Ambassador Award for being an ambassador of goodwill for his dedicated service to others in a way that reflects positively on our city. She stated that Mr. Craft lives in Churchill Heights and was the Vice President of the neighborhood association for three years. He singlehandedly maintains the three entrances to Churchill Heights. He keeps the grass cut, picks up litter, pulls weeds and replaces the flowers. He cuts the two block long median on Picadilly Drive with a push mower. Mr. Craft does odd jobs as needed to help his neighbors who are homebound. He also assists his senior neighbors and his neighbors who are widowed. He replaces light bulbs in yard lights for neighbors and repairs any items that break. Mr. Craft drives widows who are no longer able to drive to their doctors' appointments. Many of Mr. Craft's neighbors were in the assembly to thank him for all that he does for them and their neighborhood.

## **Ordinances**

### **A. Discussion and Approval of Ordinance 2017-05 to Adopt an Annual Budget, Levy a Property Tax, and Provide Revenue for the City of Cayce for the Fiscal Year Ending June 30, 2018 – First Reading**

Ms. Vance stated that the General Fund Budget was balanced at \$13,574,585 and includes:

- \$780,000 in Hospitality Tax Revenue. This will mean that there will only be \$200,000 available for grants in the spring.
- \$939,441 in Grant Income
- \$1,800,000 transfer from Utility Fund for Indirect Costs
- \$118,070 from an increase in property taxes by the allowed amount with the three year look back, which is 5.13%. Our current millage is 45.36 mills and this increase would bring it to 47.69 mills. One mill costs the average \$100,000

property approximately \$5.00, so a 2.33 mill increase would cost the average \$100,000 home \$9.33 per year.

- \$458,450 from an increase to the Franchise Fee that the City charges SCE&G
- \$97,368 for Other Financing Sources (Lease Purchases)
- \$1,053,839 in capital expenditures. This includes the match money for a number of grant purchases that will not be made if the grant is not received.
- A 6.3% increase in health insurance costs and a 2% increase in dental insurance.
- A 1% increase in the State Retirement System Contribution. Currently SRS and PORS make up \$898,145 of our General Fund budget. The State Legislature has voted to pay 1% of the 2% total increase this year, which will save the City \$64,501.
- A 2% COLA for all full time employees

Ms. Vance stated that revenues in the General Fund have remained fairly stagnant over the past year, except for increases in the Hospitality Tax revenue. She stated that in balancing this budget staff worked hard to purchase one-time capital purchases and keep recurring costs low because of the future budget projections.

Ms. Vance stated that the Utility Fund Budget is balanced at \$13,570,189 and includes:

- A 3.5% rate increase as required by the terms of the SRF Loan
- \$675,190 in capital expenditures
- 1% increase in the City's SCRS contribution
- Proposed increase of \$.02 for the grease treatment charge
- 15% debt coverage for the City's utility fund debt
- \$1,800,000 transfer to General Fund for Indirect Costs
- A 2% COLA for all full time employees

Council Member Almond made a motion to approve Ordinance 2017-05 on First Reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

#### **Other**

- A. Discussion and Approval of the Accommodations Tax Committee's Recommendation for Distribution of Funding for FY17/18



Ms. Corder provided Council with a chart listing each event, the amount requested and the Accommodations Tax Committee's recommendation for distribution for FY17/18. The Committee's recommendations are as follows:

Replenish City's supply of Advertising Specialties - \$1,200  
Airport High School Boys Soccer Tournament - \$2,500  
Airport High School Girls Soccer Tournament - \$2,500  
Airport High School Tennis Tournament - \$500  
Cayce Museum – Christmas Traditions - \$3,350  
Cayce Museum Aide's Salary - \$11,500  
Christmas in Cayce Festival of Lights - \$7,500  
Congaree Bluegrass Festival - \$1,000  
Guided Nature Tours - \$500  
The River Alliance/Tartan Day South - \$8,000

Council Member Carter made a motion to approve the recommendations as submitted. Council Member Corley seconded the motion. Council Member Almond stated that she would like to award the Congaree Bluegrass Festival \$10,000 in Accommodations Tax funds instead of the \$1,000 recommended. Council Member Carter rescinded his previous motion and made a motion to approve granting the Congaree Bluegrass Festival \$10,000. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

**B. Discussion and Approval of Hospitality Tax Fund Request – Southern Lights Event**

Ms. Vance stated that EngenuitySC requested Hospitality Tax funds for a laser light installation over the Congaree River that will be launched in celebration of the upcoming solar eclipse. She stated that staff recommends awarding them \$10,000 for the project. Council Member Almond made a motion to award EngenuitySC \$10,000. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**City Manager's Report**

Ms. Vance stated that the structure on 1908 State Street was demolished and the closing on the property was the following day. She reminded the assembly that the Soiree on State was June 17, 2017 from 5:30pm to 9pm. She stated that the waterline replacement project was ongoing and that there was a webpage, [www.cityofcayce-sc.gov/waterproject.asp](http://www.cityofcayce-sc.gov/waterproject.asp), created to answer any question anyone may have. Ms. Vance stated that the Bike Ped Plan's wikimap is open until June 16, 2017 for anyone that has

any comments on the plan. Mayor Partin asked Ms. Vance to see if it was possible to put the plan on social media so all of Council and staff can share the information.

### **Committee Matters**

- A. Approval to enter the following approved Committee Minutes into the City's Record
  - Board of Zoning Appeals – March 20, 2017
  - Events Committee – April 13, 2017
  - Accommodations Tax Committee – May 23, 2017

Council Member Corley made a motion to approve the approved Committee minutes into the City's record. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Council Comments**

Council Member Carter stated that he has been very impressed with the work that the five contractors are doing on the waterline replacement project. He stated that they are also doing a great job with traffic control and safety. Mr. Carter stated that Ms. Vance spoke at the Leadership Lexington meeting recently and he heard a lot of great comments about her knowledge and professionalism.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements Relating to the City's Tax Increment Finance District
- C. Discussion of negotiations incident to proposed contractual arrangements for the provision of sewer service
- D. Discussion of negotiations incident to proposed contractual arrangement concerning a possible economic development project and discussion of matters relating to proposed location and provision of services encouraging location of business in the City

Council Member Carter made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

B.

Council Member Corley made a motion to approve the engineering cost for the TIF project as discussed in Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C.

Council Member Carter made a motion to authorize the City Manager to negotiate and sign a sewer agreement for the Laurel Road subdivision. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

D.

Council Member Almond made a motion to authorize the City Manager to negotiate and execute an extension of the contract for sale on the Foreman Street property. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

### **Adjourn**

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:27 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk

